



Agenda ***Sister Cities Commission***

January 22, 2015
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
6:00 PM

I. Roll Call

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Minutes: November 20, 2014

V. Approval of Agenda: January 22, 2015

VI. Announcements / Correspondence

Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.

VII. Public Forum

Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.

VIII. New Business

1. Elections

Background: Existing SCC bylaws state that a Chair and Vice Chair are to be selected annually at the first meeting of the year for a term of one year. The Chair is responsible for calling meetings to order and presiding over all sessions. Additionally, the Chair receives Commissioners' notices of being unable to attend a meeting. The Vice Chair assumes the Chair's duties in his / her absence. Review SCC bylaws at: ci.milpitas.ca.gov/_pdfs/commissions/scc/scc_bylaws.pdf.

2. Review of Future Sister City Student Visits

Background: Last year, the SCC discussed alternating student visits between Huizhou and Dagupan. A concern was raised when a promotional effort did not produce enough home stay households to support 20 students.

Recommendation: Discuss proposal to alternate visits of cities desiring to send student delegations.

3. SCC's Ability to Conduct Effective Fundraising in 2015

Background: After participating in a workshop about fundraising techniques, the SCC decided to begin a new, pointed discussion on its ability to conduct effective fundraisers given the amount of participation available.

Recommendation: Review the level of effort available within the commission.

IV. Old Business

1. E-Pal Project with Sister Cities

Background: This project continues with renewed attention to linking students, corrected email addresses, and a review between staff and the Digital Business Academy teacher.

Recommendation: Receive staff report.

2. Tsukuba City, Japan

Background: Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) effective October 7, 2014 for a five-year term, ending October 7, 2019.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

3. Dagupan City, Philippines

Background: Milpitas and Dagupan signed an updated MOU in October 7, 2014 for a five-year term, ending October 7, 2019.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

4. Huizhou Municipality, China

Background: Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

V. City Council Liaison Report

VI. School District Liaison Report

VII. Future Agenda Items

- a. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
- b. Sign Noting Sister Cities in City Plaza

VIII. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Sister Cities Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.

In compliance with the Americans With Disabilities Act, individuals requiring accommodation for this meeting should notify the Sister Cities Commission Recording Secretary 48 hours prior to the meeting at (408) 586-2600, TDD (408) 586-2611.